

APPLICATION FOR DAILY PERMITS FOR SHIP PERSONNEL

To
The Officer-in-Charge; Permit Office,
Haldia Dock Complex.

Through Manager (_____) Concerned Division of HDC

Dear Sir,

Kindly issue usNos. daily permits for **SHIP PERSONNEL**
.....(date) in respect of the undermentioned crewmembers for access to
.....(area) in connection with(purpose) :-

N.B. :- If application is for permits for the next day (i.e. advance requisition), tick () any of the following time spans which best suits your requirement :-

From 0600 hrs. to 1800 hrs From 1000 hrs to 2200 hrs.....
From 1400 hrs to 0200 hrs From 1830 hrs to 0630 hrs

Sl. No.	Name of the crewmember	Designation of the crewmember	Seaman's identity card No.	Name of ship

Crew-wise copies of Landing permit, valid Seaman's Identity card and Immigration pas is to be attached

Name of the applicant (please tick () whichever applicable)

1. (Master/Chief Officer/Chief Engineer of concerned vessel) or
2. (Responsible officer of concerned Steamer Agent)

Address of the applicant

If Registered at HDC :- Mention Registration No.

I/We also undertake that I/We

- Shall abide by all the rules / regulations of Haldia Dock Complex ; Kolkata Port Trust
- Shall not misuse any permit issued to us and / or to any person sponsored by us.
- Shall remain responsible for any action by those mentioned in this application.
- Shall bear full responsibility for any damage / accident caused by those mentioned in this application.

- Shall bear full responsibility for any consequence arising out of misdeclaration / suppression of facts.

We authorize(name) to collect the permits.
The signature of the above-mentioned authorized personnel is attested below.

(SIGNATURE)
of persons authorized

ATTESTED
Signature with seal of applicant/
Authorized signatory for registered firms

Dated :200

Signature with seal of applicant/
Authorised signatory (for registered firms)

Recommendation of concerned division of HDC

May please allow on chargeable/free basis

Dated :200

Signature with seal of issuing official
Of the recommending division

FOR OFFICE USE

Amount deposited :-

Application Reference No. :-

Permit Nos. issued :-

Signature of official
Permit Office